

Booth Number: \_\_\_\_\_



Feeding Bodies. Fueling Minds.™

**VENDOR REGISTRATION**  
Oregon School Nutrition Association  
*Food and Equipment Show*  
March 9 & 10, 2018  
Salem Conference Center  
200 Commercial Street SE  
Salem, OR 97301  
[www.salemconferencecenter.org](http://www.salemconferencecenter.org)

**We wish to reserve Booth Exhibit Space at the OSNA Food and Equipment Show as follows:**

COMPANY NAME: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE: \_\_\_\_\_ E-MAIL ADDRESS \_\_\_\_\_

**10' x 10' Pipe and Drape booth will include:**

- Booth Sign
- Waste Basket
- 2 Folding Chairs
- 1- 8 ft Front Table (w/ linen and skirt)
- 1- 6 ft Back Table (w/ linen only)
- 1-120 Volt outlet / 5 Amp / 500 Watt outlet per booth

If your booth requires additional electrical services other than the basic service provided in your booth package there is a \$50.00 flat fee. Please tell us what you need so can have your booth ready for you.

Equipment Description	110 or 220 Volts Required	Maximum Watt required

**Please indicate the name you would like posted on your sign:**

\_\_\_\_\_

Names for Exhibitor Badges:

\_\_\_\_\_  
\_\_\_\_\_

**VENDOR REGISTRATION PAYMENT FORM**If you wish to pay by credit card, we accept **VISA or MasterCard**.

Item	Amount	Total
<b>Booth Fee</b>	<b>\$650.00</b>	<b>\$</b>
<b>Extra Electrical Fee</b>	<b>\$50.00</b>	<b>\$</b>
<b>Ad Fees</b>	<b>\$100.00</b>	<b>\$</b>
<b>Grand Total</b>		<b>\$</b>

Check Number \_\_\_\_\_

—OR—

Credit Cardholder name as it appears on card \_\_\_\_\_

Cardholder billing address \_\_\_\_\_

Street \_\_\_\_\_

City / State \_\_\_\_\_ Zip Code \_\_\_\_\_

Credit Card # \_\_\_\_\_

Expiration Date \_\_\_\_\_ V-Code (3- or 4-digit code on back or front of card) \_\_\_\_\_

Total amount to charge: \$ \_\_\_\_\_

Email address for receipt \_\_\_\_\_

Signature \_\_\_\_\_

**Special Instructions:**

\_\_\_\_\_ I would like to participate in the Oregon Farm to School Showcase.  
*(Do you qualify? See Vendor Information sheet)*

\_\_\_\_\_ I need to use the Conference Center kitchen. (I'll bring my own supplies.)

**Please send registration and payment to Cheri Meeker.****This form should be returned by Feb. 10, 2018****meekerc@newberg.k12.or.us**

—OR—

Cheri Meeker  
 714 E 6<sup>th</sup> St., Newberg, OR 97132  
 503-554-5016 (work & fax)  
 503-828-2563 (cell)

Thank you for your participation!

This contract goes into effect only after it has been properly executed by the exhibitor and returned with full payment for exhibit space rental, and accepted by OSNA. Solicitors not exhibiting strictly prohibited! Liability: The OSNA will not be responsible for any injuries to exhibitors or their employees, for any goods, for any cause whatsoever while in transit to or from the building, or during the exhibit hours. Exhibitors are cautioned to ensure against such contingencies.