

# EYE BEAM

## EVENT SERVICES

2611 W. 5<sup>th</sup> Avenue, Eugene, OR 97402  
PH: (541) 726-8803 - Fax: (541) 726-3273  
[rentals@eyebeameventservices.com](mailto:rentals@eyebeameventservices.com)

### ADVANCE ORDER FORM

\*REQUIRED

(Please Print)

\*Event: \_\_\_\_\_ \* Event Date: \_\_\_\_\_ \*Booth Number: \_\_\_\_\_

\* Your Name: \_\_\_\_\_

\* Company Name: \_\_\_\_\_ Company Address: \_\_\_\_\_

\* Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ \* Email: \_\_\_\_\_

BOOTH CARPET (Black or Grey)	PRICE	AFTER DEADLINE	QTY	COLOR	PRICE
10'x10'	\$50.00	\$65.00	_____	_____	_____
10'x20'	\$100.00	\$130.00	_____	_____	_____

RECTANGULAR TABLES	PRICE	AFTER DEADLINE	QTY	COLOR	QTY	PRICE
6FT. OR 8FT. (Please Specify)	\$20.00	\$26.00	_____	_____	_____	_____
SKIRTED TABLE (Black or White)	\$35.00	\$45.50	_____	_____	_____	_____
COUNTER HEIGHT TABLE	\$55.00	\$71.50	_____	Skirt BLK Only	_____	_____
BISTRO TABLE (Standard or Tall) (Stretch covers separate, please call)	\$15.00	\$19.50	<input type="checkbox"/> Std <input type="checkbox"/> Tall	_____	_____	_____
CHAIRS	\$ 4.00	\$ 5.20	_____	_____	_____	_____
BISTRO CHAIRS	\$40.00	\$52.00	_____	_____	_____	_____
TRASH CANS	\$ 2.00	\$ 2.60	_____	_____	_____	_____
EASEL	\$ 5.00	\$ 6.50	_____	_____	_____	_____
DVD PLAYER	\$25.00	\$32.50	_____	_____	_____	_____
FLAT SCREEN TV (42 in.)	\$100.00	\$130.00	_____	_____	_____	_____

(Additional Equipment Available Upon Request)

**TOTAL DUE:** \_\_\_\_\_

All orders must be placed using this form and must be received by Eye Beam **5 Days** prior to event date. Orders received after deadline will be charged accordingly. Eye Beam cannot guarantee equipment availability on orders not placed in advance.

To ensure proper processing Fax completed Order Form to: **(541) 726-3273**

Or you may e-mail completed form to: [rentals@eyebeameventservices.com](mailto:rentals@eyebeameventservices.com)

CREDIT CARD INFO (Check One)  VISA  MASTERCARD  DISCOVER

NAME ON CARD: \_\_\_\_\_ CARD#: \_\_\_\_\_ EXP DATE: \_\_\_\_\_

CC CODE (Back of Card): \_\_\_\_\_ ZIP CODE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_